

Announcement – Call for Interest

As an international cooperation enterprise with worldwide operations, the German government-owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German ministries, the governments of other countries and international clients to provide tailor-made, cost-efficient, and effective services for sustainable development. We are looking **for an expert/consultant (Legal entity) to provide consultancy services for hiring a consultant to provide technical and logistical support for organizing the study visit for the “Access to Justice for Women Project, GIZ-Bangladesh”.**

Hiring a consultant to provide technical and logistical support for organizing the study visit

The Access to Justice for Women project funded by the German Federal Ministry of Economic Cooperation and Development (BMZ) co-funded by the European Union (EU) is a flagship initiative aimed at enhancing access to justice for women in Bangladesh. The project is vital for addressing disparities in access to justice and ensuring that vulnerable groups, especially women have equal opportunities to seek justice and protection. The project builds on years of successful partnership between GIZ and the Bangladesh Government in the field of rule of law.

The overarching objective is to enhance access to justice for the poor and vulnerable persons, especially women. To achieve the project objective and indicators, the project works along three approaches: 1) Legal assistance for the poor and vulnerable, especially women; 2) Legal and policy framework on gender-sensitive dispute resolution and mediation; 3) Support to evidence-based case management.

GIZ shall hire the contractor for the anticipated contract term, from April 2025 to December 2025.

The contractor shall provide the following services:

1. Pre-study visit planning and coordination

- Identify and establish contact with the key stakeholders in Malaysia (e.g. the Supreme Court, District Courts, the Law Ministry, the Legal Aid Department, the Prosecution Department, Bar Association, and others) to organize a study visit to the delegation from Bangladesh
- Based on the discussion with the mentioned stakeholders, develop a schedule of the study visit, including daily meetings, observing court proceedings, digital solutions (if any), record keeping of the cases, site visits, and others.
- Prepare briefing and information pack for the participants of the study visit, including key information on the justice system of Malaysia, and bios of key stakeholders of the meetings.
- Book accommodation for the participants of the study visit
- Book a venue to organize post-visit debriefing with the stakeholders met during the visits
- Arrange transportation on the ground for all the participants of the study visit
- Suggest a visit to a historical attraction in Malaysia and arrange entry tickets for all participants if agreed

2. On-the-ground coordination

- Oversee all on-the-ground logistics and arrangements to ensure smooth organization of the study tour, including meeting the delegation at the airport, and transportation to the hotel and the meeting sites.
- Conduct a study visit orientation for the participants once they are in Malaysia
- Ensure timely organization, follow-up, and updates of the meetings and site visits as per the agenda.
- Keep the participants inform about all the updates (changes, reshuffling of meetings)
- Arrange Interpretation during major meetings if needed
- Ensure permission for the meetings and visits is obtained, if needed
- Ensure that all events are captured through a professional photographer (subject to the restriction of the Courts/institutions)
- Keep a backup plan of all meetings as per requirements
- Support the team in medical emergencies, if required

3. Reporting and documentation:

- Document daily activities and capture learning and insights from the study visit
- Facilitate post-visit debriefing session with the participants and key partners from Malaysia
- Prepare a comprehensive report summarizing the results and learnings from the study visit.

Qualifications:

The consultant will have:

- Education/training: Master's degree in law, Public Administration, or related field.
- Language: B2-level language proficiency in English.
- General professional experience: 10 years of professional experience in providing legal advice to the Judiciary, Prosecution, and the Government of Malaysia.
- Specific professional experience: 5 years of experience in legislation drafting, legal research, and data analysis on criminal justice, case backlog reduction, and ADR in Malaysia.
- Leadership/management experience: 3 years of experience in managing legal advisory initiatives to the Judiciary and the Government of Malaysia.
- Regional experience: 3 years of experience in South-Eastern Asia.
- Experience in development projects: 3 years of experience in development projects.

This will be an assignment-based contract, with a period from April – December 2025 tentatively, with possibility to change period in case delay of tender process.

If you are interested, please confirm your interest via email to TH_Quotation@giz.de **within 28 February 2025** end of day. Kindly put **email Subject: "Call for Interest 83482469"** and attach your expert CV and company profile.

The tender bidding process will be carried out after the Call for Interest. Invitation for Bidding will be sent out by first week of March.

GIZ Office Bangkok