

As an international cooperation enterprise for sustainable development with worldwide operations, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, owned by the German government, operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand. As part of GIZ Thailand's Environment and Climate Cluster, we are currently looking for a **Driver** to support the implementation of project activities.

Driver - พนักงานขับรถ

Thai-German cooperation on climate change started with its first joint projects in 2008 and up until now Thailand has already taken substantial steps both in the field of climate change mitigation and adaptation. In the area of climate change policy development, GIZ works closely with the Office of Natural Resources and Environmental Policy and Planning (ONEP) as the main political partner and in cooperation with other key line agencies on improving the climate change policy environment and enabling the implementation of these policies at the national and subnational level. Recently, we have expanded this cooperation with ONEP to the field of biodiversity conservation and management. To ensure efficient project implementation in this multi-stakeholder environment in line with international standards, supporting the implementation of key global agreements, particularly the United Nations Framework Convention on Climate Change (UNFCCC), the Paris Agreement, the Convention on Biological Diversity (CBD) and the United Nations 2030 Agenda, we as integrated team of national and international climate and environmental policy analysts and political scientists, under the Climate, Coastal and Marine Biodiversity (CCMB) project, are now seeking for an interested candidate to complement our team and provide key supporting functions of project implementation, with the following responsibilities.

- Ensure provision of reliable and safe driving services by driving office vehicles for the transport of GIZ staffs, partners and visitors and delivery and collection of mail, documents and other items
- Ensure cost-savings through proper use of vehicle through accurate maintenance of daily vehicle logs, provision of inputs to preparation of the vehicle maintenance plans and reports.
- Ensure proper day-to-day maintenance of the assigned vehicle through timely minor repairs, arrangements for major repairs, timely changes of oil, check of tires, brakes and water levels, car washing, etc so that the vehicle is kept clean and in good running condition at all times.
- Ensure availability of all the required documents/supplies including vehicle registration, vehicle logs, office directory, map of the city/country, first aid kit, and necessary spare parts in the assigned vehicle.
- Ensure that the steps required by rules and regulations are taken in case of involvement in an accident.
- Perform other tasks as assigned by the supervisor.

Required qualifications, competence and experience

- Completed Secondary Level education;
- Valid driver's license;
- 3-5 years of work experience as a driver in an international organization, embassy or UN system with a safe driving record;
- Knowledge of driving rules and regulations, chauffeur protocol and courtesies, and local roads and conditions;
- Having a first-aid certification will be an advantage;
- Skills in minor vehicle repairs;
- Good communication skill in Thai and English;
- Willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management.

Duty station and timeframe:

The position will be based in Bangkok and will report to the GIZ's Project Office.

This will be a fixed-term contract, starting as soon as possible and running until 31 December 2027.

Please carefully read the ad and **submit a CV AND a cover letter in English** to chattayada.pattaragulwanit@giz.de and aroonratt.soontonbura@giz.de

The **deadline for application is 28 February 2023**. Only shortlisted candidates will be contacted.

GIZ Thailand is an equal opportunity employer and actively encourages gender diversity within the company and operations.

GIZ Office Bangkok
193/63 Lake Rajada Office Complex, New Ratchadapisek Road, Klongtoey, Bangkok 10110

More information about GIZ:

<https://www.giz.de/en/html/index.html>

<https://www.youtube.com/channel/UCeyVDmQIGbPvII5Ccob91JQ>

<https://www.youtube.com/user/GIZonlineTV>