

Announcement – Call for Interest: Individual Trainers for Project Management

Delivery of training in project management portfolio AIZ Bangkok

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft fuer Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand.

The Academy for International Cooperation (AIZ) of GIZ provides training in international cooperation and sustainable development to enable people to play an active role in shaping changes globally. In 2017, GIZ has launched AIZ in Bangkok to provides access to quality training services in Asia. AIZ supports GIZ projects around the world in designing and implementing measures for strategic skills development and learning processes, to ensure long-term capabilities and sustainable results. Beside supporting GIZ in its human resources development and project implementation, we also implement training services for public clients to support competency development of individuals and organization.

Project management and facilitation are one of the main areas where staff in international/development cooperation is in. AIZ Bangkok realized that there is a demand for strengthening competencies in this field. We have been continuously developing and offering the training courses under “Project Management” since 2011.

For the duration of 2023 – 2024, AIZ Bangkok is looking for external trainers to deliver/co-deliver the following trainings:

- Results-oriented Project Management (face-to-face course)
- Results-oriented Project Management (online course)

The interested candidates should include ALL training product in their offer.

Core Responsibilities:

For each of the training product, the successful candidate is expected to

- Study the training plan and materials and adjust/adapt them to be suitable for each training course.
- Conduct learner/participant analysis where appropriate
- Prepare/finalize training agenda, training materials, moderation/facilitation plan and coordinate with AIZ Bangkok for finalization.
- In case there is a co-trainer provided by AIZ Bangkok, coordinate with co-trainer for preparation and delegation of roles/responsibility. The consultant/trainer shall take the leading responsibility of the overall training.
- Prepare/finalize the training setting at the training location
- Adjust training plan, materials, and relevant documents according to real implementation after each individual course
- Provide advice on training quality and didactic approach as required

Qualification:

- **Possess more than 8 years of experience as trainer** on the training topics they are proposing for e.g. “management” and/or “multi-stakeholder facilitation” and has

experiences implementing high quality training courses in the portfolio of their choice listed above

- **Have proven experience and in-depth knowledge/understanding of results-based management system** used by development partners such as the EU, the World Bank, GIZ, and USAID with good understanding on general context of development cooperation projects in Asia – with more than 10 years of professional experiences in the field.
- **Have been working in the field of sustainable development or international cooperation for more than 10 years**
- **Has more than 7 years of experience as project staff, consultant, facilitator or coach for project activities in the field of project management/implementation** in international/development context
- **Have experiences in organizational capacity development** and able to facilitate improvement of RBM system in an organization/project/programme. He/she must have experiences in **designing or adjusting the training concept/curricula** according to the capacity development need and change objectives in different development topics e.g. Climate Change, Environment, Energy
- **Have in-depth understanding and experiences in applying good learning didactic and suitable adult learning principles.** He/she should be able to facilitate learning through discussion, dialogue, reflection, practices and other appropriate methods/tools according to AIZ training approach under 2.2 and able to handle challenges during training and handle them professionally
- **Speak, read and write English and/or Thai fluently** at the level of near native speaker, and is able to conduct training in English and/or Thai very fluently. For courses, conducted in English, the candidates should be familiar with English communication in Asian context and different accents of English communication in Asia. Being able to deliver the training in German or other Asian languages is an asset.
- **Possess excellent communication and inter-personal skills**, especially with Asian and German context.
- **Have conducted more than 3 interactive online courses in the previous year and at least 1-year experience in conducting online training.** The courses shall be related to the service areas the candidates are proposing for.
- **Have at least one-year experience in organizing interactive online courses.** Familiarity with MS Teams will be considered an asset.

This will be an assignment-based contract, starting as soon as possible and running until November 2024 tentatively, with possibility to change period in case delay of tender process. Training schedule will be discussed at a later stage between successful candidates and AIZ Bangkok

If you are interested in being trainer for any of the training, please confirm your interest via email to TH_Quotation@giz.de within **13th January 2023**. Kindly put email Subject: Call for Interest (AIZ) and attach your CV.

Tender bidding process will be carried out after the Call for Interest. Invitation for Bidding will be sent out by mid January 2023

GIZ Office Bangkok