

Owned by the German Government, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) provides services in the field of international cooperation for sustainable development. GIZ works on behalf of public and private sector clients in both Germany and overseas. In Thailand, GIZ has a record more than 60 years and numerous projects have been implemented over time. The main focuses of GIZ Thailand at the present are climate change, private sector cooperation and training hub.

Currently, we are looking for a **Project Assistant** for the following programme funded by the German Federal Ministry for Economic Affairs and Climate Action (BMWK):

### **Project Assistant CASE Thailand**

Clean, Affordable, and Secure Energy for Southeast Asia or CASE – A regional programme, that aims to drive change in the power sector in Southeast Asia (SEA) towards increased ambitions with regards to climate change. It focuses on the four main SEA countries in terms of energy demand – Indonesia, Philippines, Thailand and Vietnam – as well as foresees regional interventions. CASE will also support coordination in the SEA power sector, provides technical and policy support and facilitate dialogue and communication around a new energy vision. As it aims to raise the profile of energy transition challenges and solutions in the general population, CASE has a strong communication angle and a lot of potential for exciting communication activities. It offers ample opportunities for diverse, challenging and exciting opportunities in one of the most important sectors for the environmental and economic future of Thailand and SEA.

In Thailand, CASE is jointly implemented by GIZ, the Energy Research Institute (ERI) and Thailand Development Research Institute (TDRI).

#### **Responsibilities:**

In close cooperation with the the Project Manager and CASE Thailand Lead the incumbent will be responsible as follows:

- Support the Project Manager and CASE Thailand Lead with the planning and implementation of activities in the context of CASE's work in Thailand;
- Liaise closely with CASE Thailand's implementing partners, namely ERI and TDRI;
- Conduct research and information / data collection in the context of a sustainable energy transition in Thailand;
- Provide inputs for public relation materials and activities e.g. press releases, newsletter, publication, etc.;
- Draft presentations / reports to present the project's work to targeted stakeholders and key target audiences;
- Support the project partner in implementing its activities, which are relevant to CASE Thailand (e.g. prepare official letters administrative documents etc.);
- Support the supervision of external consultants / service providers;
- Support other activities as needed.

**Qualifications:**

Education:

- Bachelor's degree in energy, sustainability, environmental science, or economics (other degree with relevant practical experience are eligible for application).

Work Experience:

- Entry-level professional experience in the energy sector, environment or related field. Experience in project management or research work in an area related to the project's requirements would be a strong asset. Working experience with international organisation such as UN, ASEAN, or GIZ is another asset.

Technical Knowledge and Skills:

- A solid understanding and overview of the energy system and market in Thailand.
- A strong understanding of one or several of the following issues would be a strong asset: financing and/or developing renewable energy projects, RE and energy system technologies, power markets and regulation, grid infrastructure, energy efficiency, and business models in future energy systems.
- Solid project management and organisational skills (time management; planning as well as keeping track of processes).
- Excellent drafting and communication skills in English.
- Very good working knowledge of ITC technologies (related software) and computer applications e.g. MS Office.

**Excellent speaking and writing English required. Level of English will be tested.**

Personal Competency:

- Excellent verbal and oral communicator with service-oriented character.
- Ability to manage multiple initiatives and priorities within specified timeframes.
- Proven ability to conceptualize, plan and execute ideas as well as transfer knowledge and skills.
- Excellent interpersonal skills with likable personalities, initiative, and creative.
- Team player with ability to take challenges, pressure and deadline with a positive attitude.
- Ability to work independently and in teams including both internal and external experts.
- Ability and flexibility to travel domestically, mostly upcountry areas.
- Social, intercultural understanding and interest, flexibility, ability to work in team, sense of diplomacy, ability to a politically sensitive environment, highly motivated.

- Adaptable to rapidly changing priorities and able to manage multiple deadlines and deliver high quality work products.
- Willingness to up skill as required by the tasks to be performed.

This will be a fixed-term contract, starting as soon as possible and running at least until 29 February 2024 (with possibility of extension).

Please carefully read the ad and **submit a CV AND a cover letter in English** to [aronratt.soontonbura@giz.de](mailto:aronratt.soontonbura@giz.de)  
The deadline for applications is Friday, 20 January 2023. Only shortlisted candidates will be contacted.

GIZ Thailand is an equal opportunity employer and actively encourages gender diversity within the company and operations.

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