

The German government's international cooperation enterprise for sustainable development, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, operates world-wide on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of over 60 years supporting the technical development cooperation in Thailand. For the project “**Regional Cooperation Programme for TVET in ASEAN**” we are currently looking for a Junior Advisor.

## **Junior Advisor**

The Regional Cooperation Programme for the Development of Technical and Vocational Education and Training in ASEAN (RECOTVET) has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ) and is implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH. The objective of this programme is to strengthen the capacities of the Technical Vocational Education and Training (TVET) systems of the ASEAN region in their adaptation to the requirements of digitalization.

For this purpose, RECOTVET supports jointly with its partners the regional cooperation on TVET with a particular focus on regional learning and cooperation processes, the promotion of elements of successful systems of vocational training, including involvement of the private sector, digital teaching and learning formats and skills anticipation and labour market information for the demand-oriented development of skills and competences. The programme is now in its 3rd phase of implementation from July 2020 to June 2023.

One of the ongoing priorities of RECOTVET since its inception in 2014 has been the qualification of TVET personnel – the training of TVET teachers, TVET managers and in-company trainers. In the 3rd phase, the focus is on preparing TVET personnel for the requirements of digitalization under conditions imposed by the COVID-19 crisis. In this context, RECOTVET promotes the professional development of TVET personnel by means of online trainings and e-learning offers.

To support programme activities RECOTVET is looking for a **Junior Advisor** with the following responsibilities:

### **Responsibilities:**

The **Junior Advisor** will support all activities in accordance with the work plan of the programme. He / She will

- Support the preparation and implementation of participatory workshops and trainings for partners at the regional and national level related to the capacity building of TVET personnel and cooperation with private sector respectively;
- Provide administrative and logistical support to facilitate the project management and stakeholder management;
- Assist in the development of publication and communication materials including internal and external news on the website after workshops and trainings;
- Monitor and document project results;
- Support the overall and operational planning and documentation of the project activities;
- Provide technical support to project activities related to TVET systems and TVET policies in the ASEAN region in accordance with the planning, coordination at the regional and national level with relevant stakeholders and partner agencies;
- Support other assigned tasks.

We are looking for a candidate who preferably possesses (the equivalent of):

- Minimal 2 years of professional work experience in a similar position or field;
- University degree in liberal arts, education, economic, social/political sciences or a related field;
- Background or knowledge on education and vocational education is advantageous;
- Experience in project management and / or research experience in an area related to the project's requirements is desirable;
- Experience in English writing for publication;
- Excellent command of MS-Office;
- Excellent command of Thai and English in writing and speaking; knowledge of German is an asset;
- Thai nationality.

The project work plan entails regular engagement with the project partners in the regional and national partners in the ASEAN region including the organization and implementation of trainings and workshops. The position therefore might require travels within the region.

**This will be a fixed-term contract, starting as soon as possible and running until June 2023.**

Please submit your application and CV to [chattayada.pattaragulwanit@giz.de](mailto:chattayada.pattaragulwanit@giz.de). The deadline for applications is Friday 7 January 2022. Only shortlisted candidates will be contacted.

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