

As an international cooperation enterprise for sustainable development with worldwide operations, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, owned by the German government, operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand. As part of GIZ Thailand's Environment and Climate Cluster, we are currently looking for a **Policy Advisor/Expert** to support the implementation of climate policy component under the Thai-German Climate Programme.

Policy Advisor/Expert

Project Background:

German International Cooperation (GIZ) has worked in Thailand on behalf of the German Federal Ministry for the Environment, Nature Conservation and Nuclear Safety (BMU) since 2009. In the frame of the International Climate Initiative (IKI) GIZ supports the Thai Ministry of Natural Resources and Environment (MoNRE) to reduce greenhouse gas (GHG) emissions and improve adaptation to climate change in Thailand. Both ministries, the BMU and MoNRE, agreed in 2016 that so far separately commissioned projects in climate policy, water, agriculture, waste and renewable energy shall be combined into a single Thai-German Climate Programme (TGCP). This programme started in January 2018 and aims at its outcome level to improve the framework conditions for implementing the Nationally Determined Contributions (NDCs) in Thailand on both mitigation and adaptation to climate change. The Programme has five outputs with corresponding work packages. These are:

Work Package 1: National policy development and implementation (Output: The Thai NDCs are operational and incorporated in five sectoral plans.)

Work package 2: Subnational implementation (Output: The subnational implementation of the Thai NDCs is initiated.)

Work package 3: M&E and MRV (Output: Thailand has an appropriate MRV (Measure, Report and Verify) system in line with UNFCCC requirements.)

Work package 4: Climate Finance (Output: Institutional structures to mobilize finance for the implementation of NDCs are established.)

Work package 5: International and regional cooperation (Output: International cooperation for NDC implementation in Thailand is strengthened.)

MoNRE has assigned its subordinate authority, the Office of Natural Resources and Environmental Policy and Planning (ONEP) as focal point for the Thai-German bilateral cooperation. ONEP is responsible for the development and implementation of the NDCs in Thailand, and is therefore the main partner of GIZ in implementing the TGCP cooperation in the climate policy sector (TGCP-Climate Policy). At ONEP, a Climate Change Management and Coordination Division (CCMC) was established in 2008. CCMC functions as secretariat to Thailand's National Committee on Climate Change Policy (NCCC) and its relevant subcommittees, and also acts as the National Focal Point (NFP) for the United Framework Convention on Climate Change (UNFCCC), the Nationally Designated Authority (NDA) for the Green Climate Fund (GCF), the focal point for the Adaptation Fund (AF), the focal point of Thailand's Nationally Appropriate Mitigation Action (NAMA) and the national focal point for the ASEAN Working Group on Climate Change (AWGCC).

TGCP-Climate Policy works closely with CCMC/ONEP as its main partner, as well as with other relevant agencies identified as key partner agencies for the development and implementation of Thailand's NDCs, focusing on the abovementioned five work packages and

outputs. We are an integrated team of climate and environmental policy experts/analysts, as well as political scientists and are now seeking for an interested candidate to complement the team, preferably with a strong analytical competency in climate and environmental policy. The successful candidate will serve in the role of Policy Advisor or Policy Expert responsible for professional advisory services to project partners in the Thai government, project management and coordination and support the project's communications and visibility as well as knowledge management. The detailed responsibilities are described below.

Responsibilities:

Professional advisory services

- Provides technical advice to, and supports capacity development within partner institution(s) on various climate change related topics, and particularly on topics that are relevant to the five work packages identified in the project's scope
- Proposes strategic approaches and recommendations to address gaps and needs of partner institution(s) in order to fulfill the common objective(s) as identified in the project's outcome and outputs
- Supports partner institution(s) in identifying needs for external support and advice
- Formulates job descriptions and terms of reference, as well as selects and supervises third party consultant(s) in the course of carrying out project activities
- Provides technical and related guidance to third party consultant(s) to ensure effective and timely delivery of high-quality services to partner institution(s)
- Designs, prepares and organizes workshops, seminars and other events on issues related to the project/programme's outputs and work packages
- Identify opportunities and develop new project proposals for different climate finance sources (IKI, GCF, and other donors), involving various national partners, as appropriate

Project management and coordination

- Supports the project director and partner institution(s) to develop work plans and implementation strategies for the project in order to fulfill the common objective(s) as identified in the project's outcome and outputs
- Independently plans and manages project activities under relevant work packages, as assigned and agreed by the project director and in accordance with the project's outcome and outputs
- Provides assistance and mentoring, if needed, to relevant project officer(s) to contribute to a well-functioning team work and learning within the team
- Estimates budget and monitors expenses for related project activities in consultation with the project director and relevant finance officer(s)
- Monitors project progress and activities in close consultation with relevant counterparts, reviews reports, identifies bottlenecks, develops and implements quality assurance measures, and, as necessary, recommends alternative management options to the project director
- Documents project progress, activities and challenges and provides relevant input to project's monitoring and evaluation reports and related tools

- Regularly updates the project director on relevant project progress and seeks advice as needed to ensure effective and timely execution of project activities
- Briefs the project director and team about key developments of climate change discussions in Thailand, in the region and internationally
- Acts as a focal point for communication with partner agencies, as assigned by the Project Director
- Communicates and coordinates with relevant stakeholders to ensure effective and timely execution of project activities
- Communicates and coordinates with other TGCP components and relevant working groups, clusters and other network mechanisms within GIZ to ensure synergies and harmonized approaches in delivery of services

Communication and visibility

- Develops collaborative relationships with national partners, including relevant agencies and line ministries, academia, civil society organizations, and other relevant national and international organizations
- Liaises with partners and consultants to develop relevant communication materials, including newsletters, website contents and other outreach activities
- Helps coordinate the cooperation of the project with other national, regional and international programmes/projects
- Represents the project and GIZ in national and international events

Knowledge management

- Ensures proper documentation of project information to promote knowledge transfer e.g. through DMS and related tools
- Develops ready-to-use strategies and technical concepts, including guidelines, manuals and procedures
- Draws up reports and presentation documents
- Formulates appropriate input for various TGCP programme reports including annual reports, and contributes to other reports required by the project director and GIZ Head Office
- Assists with research activities and studies which benefit the project

Other duties/additional tasks

- Performs other duties and tasks at the request of management

Qualifications:

- Master's or Doctorate degree in climate/environmental policy, environmental economics and/or related fields
- 7-10 years of professional working experience in a similar position or related field, with at least 5 years professional experience in a comparable position
- Professional experience in the field of project management
- Working experience with national and international organisations and/or ministries
- Fluent command of written and spoken English
- Very good presentation and writing skills
- Very good working knowledge of ITC technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office)
- Proactive and positive attitudes and ability to self-motivate
- Hands-on mentality and detail-oriented work ethics
- Ability to work under time pressure by ensuring quality outputs and meeting deadlines
- Interest and ability to work in a cross-cultural context and environment
- Strong interest to work on climate change and sustainable development topics
- Willingness to upskill, as required and supported by agreed measures with project director
- Readiness to travel frequently in accordance with project requirements

This will be a fixed-term contract, starting as soon as possible and running until December 2021 (with high possibility of extension).

Duty station will be in Bangkok, Thailand.

Please submit your application and CV to chattayada.pattaragulwanit@giz.de. The deadline for applications is April 16, 2021. Only shortlisted candidates will be contacted. GIZ Thailand is an equal opportunity employer and actively encourages gender diversity within the company and operations.

GIZ Office Bangkok

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<https://www.youtube.com/channel/UCeyVDmQIGbPvII5Ccob91JQ>

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