

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand.

## Project Manager in Training and Capacity Development

The Academy for International Cooperation (AIZ) of GIZ provides training in international cooperation and sustainable development to enable people to play an active role in shaping changes globally. In 2017, GIZ has launched AIZ in Bangkok to provide access to quality training services in Asia. AIZ supports GIZ projects around the world in designing and implementing measures for strategic skills development and learning processes, to ensure long-term capabilities and sustainable results. Beside knowledge, we want people to develop their capabilities, so the training focuses in essential topics that enable people to make changes – e.g. leadership, management, advisory, communication, methodology and didactic and other sectoral topics. AIZ training pay attention to the three aspects that together make up people's competencies - their knowledge, their skills (their actions) and their attitudes. We offer platform for our participants to reflect on their attitudes and develop them – to obtain an orientation they can always rely on, regardless of how varied the demands made of them.

Beside supporting GIZ in its human resources development and project implementation, we also implement training services for public clients to support competency development of individuals and organization. The demand has been rising and we are looking for more colleagues to join our journey.

### Responsibilities:

#### Portfolio and Project Management

- independently managing the assigned training portfolio and capacity development projects in accordance with AIZ Bangkok strategy, order/objectives agreed with the clients, team agreement and/or agreement with superior
- managing experts, trainers, facilitators and resource persons – including developing and maintaining pools of expertise and resources

#### Advisory Services

- providing professional advice to clients, GIZ colleagues, consultants, prospective training participants and other important stakeholders – including conducting relevant coordination and support measures

#### Training Quality Improvement and New Training Product Development

- assure the quality improvement of their training portfolio e.g. work as facilitator/co-trainer in the training under their portfolio to better advise and improve the quality, comment/feedback on improvement with trainer/expert and clients, observe and follow up on the training results and improvement measures
- actively study the trends, build up network of training expertise and implement innovation of learning/capacity development within their training portfolio
- manage training need analysis, develop strategy for further portfolio development and develop new training products in relevant topics through format that enable more results and impact

### **Knowledge Management and Strategy Development**

- integrating results and experience into teamwork and the work of all relevant groups and supporting further development of AIZ Bangkok through strategic development and innovative projects
- perform other duties and tasks at the request of the management

### **Qualifications:**

- degree in an area related to social science, organizational development, project management, governance, public administration, development studies or other related fields.
- 5 years' professional experience in sustainable development, at least 3 years' experience in a comparable position
- 3 years of experiences in developing and managing training in the field of leadership, management, advisory, communication or other sectoral topics related to sustainable development and international cooperation
- sound understanding and experiences in results-based management, organizational capacity development, didactic and methodology in training/workshop setting, facilitation and moderation techniques and process consulting
- conceptual thinking skills and able to structure and communicate ideas effectively
- excellent management and organisational skills
- excellent command of Thai and English and able to communicate effectively under different context
- good working knowledge of ITC technologies and computer applications (MS Office)
- passionate learner, welcome challenges and ready to upskill by the task to be performed

This will be a fixed-term contract, starting as soon as possible and running until December 2021. There is a possibility of continuing beyond this date. Quality training and personal development measures are offered to the Project Manager with challenging opportunities for them to learn new tasks and obtain new skills.

Please submit your application and CV to [chattayada.pattaragulwanit@giz.de](mailto:chattayada.pattaragulwanit@giz.de). The deadline for applications is Monday 8 July 2019. Only shortlisted candidates will be contacted. GIZ Thailand is an equal opportunity employer and actively encourages gender diversity within the company and operations.

GIZ Office Bangkok  
Mrs. Chattayada Pattaragulwanit  
193/63 Lake Rajada Office Complex, New Ratchadapisek Road, Klongtoey, Bangkok 10110