

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand. To implement a project on “Improving Occupational Safety and Health of Healthcare Workers in Public Hospitals in Thailand” GIZ is looking for a Project Coordinator.

## **Project Coordinator Public Private Partnerships**

Occupational safety and health of healthcare workers and patient safety are critical components of the quality in healthcare and have been identified as important goals by the WHO and the government of Thailand. However, there is a gap in knowledge about the implementation of occupational safety and health and patient safety on the working level in Thailand. The Thai Ministry of Public Health (MoPH) is aware of the situation and supports the topics, whereas implementation has been delegated to 4 national APEX institutions in the healthcare sector. Therefore, B.Braun has proposed a joint Public-Private Partnership with GIZ to combine expertise of each party in order to reach sustainable improvement of patient and healthcare worker safety in public hospitals in Thailand.

The main project objective is to achieve measurable results on health care workers safety until mid of 2020 by working on several levels. First, the project will review and adapt existing standards, guidelines, and national educational courses for nurses and midwives and provide training through a Training of the Trainers (ToT) program. Second, the project will also develop training programmes addressed at improving occupational safety management of hospital managers, which will initiate change measures in the respective hospitals. This will include improvements in standard operational procedures and work instructions.

### **Responsibilities:**

The project coordinator is responsible for

- overall project implementation especially for contributions implemented through GIZ
- coordination with the project team assigned by B Braun according to the project objective and activities agreed by the Project Steering Committee
- managing cooperation networks with all relevant stakeholders, including policy decision makers, international and national experts, hospital management teams, and healthcare workers
- managing the available GIZ resources (human resources, financial resources, knowledge) to achieve the intended results
- monitoring and reporting of project progress and results together with the B.Braun project team
- knowledge management
- supporting processes of public private partnerships in other thematic areas

### **The project coordinator performs the following tasks:**

#### **1. Management and coordination**

The project coordinator

- develops and update project action plans and project design documents
- coordinates the details of activities for each agreed activity from the action plan with identified resources, stakeholders, target groups, methodology/approach and timeline for implementation, in close cooperation with the major project stakeholders
- synchronises the planning and budgeting systems, develops activities budget plans and supervises financial accounting and monitoring for the GIZ implemented funds and coordinates with main private project partners on funding from their side
- coordinates and plans the project steering committee meeting as well as the project working group meeting
- coordinates and prepares the project progress report and other activity reports, such as consultant/expert report, trainings/workshops reports, and regular e-reporting data analysis report
- follows up and monitors the project progress (technical and budget) & impact towards the targeted indicators
- coordinates with national and international experts/advisers/consultants’ mission for the review and establishment of standards, development of trainings, and studies

- organizes contributions to the projects such as recruitment, disbursement, accounting, contracting, procurement, and project statements of accounts
- evaluates the project progress and results, prepares reports, feedback, and recommendations for change on project design, activities and management to the Project Steering Committee (PSC)
- develops further potential upscaling opportunities
- contributes and develops public private partnership processes in development based on the project experience

## **2. Communication and networking**

The project coordinator

- establishes professional relationships with MoPH, BDI, NICC, B.Braun, GIZ, the pilot hospitals and other organizations concerned to ensure cooperation and backstopping for the implementation of the project
- safeguards an efficient cooperation with all relevant Thai government line agencies, local authorities, and academic institutions to achieve the joint objectives
- ensures effective knowledge management and communication on the projects to the partner, major stakeholders and other players: collects, processes and distributes relevant information, monitors communication and interaction between government institutions, academic institutions, and society through analyses of the media, direct dialogue, participation in meetings and seminars etc.
- develops the project further, ensures together with the B Braun project team the documentation of good practice and explores potential for transferring the know how to other projects / countries
- identifies opportunities to deepen and upscale cooperation in the health sector
- supports the GIZ inhouse knowledge transfer and development of project approaches of and between Public Private Partnerships in different industrial sectors (e.g. agricultural and medical)
- coordinates with technical department in GIZ headquarter and identifies gaps and opportunities in health sector cooperation
- ensures and enhances the coordination of communication departments of GIZ and B Braun

### **Qualifications:**

We are looking for a candidate who preferably possesses (the equivalent of):

- A degree or equivalent in Business or Operations Management, Healthcare, International Development or other relevant discipline.
- At least 5 years of professional experience with at least 2 years working in a senior managerial position preferably in the area of healthcare and/or international development cooperation.
- strong managerial and organisational competence
- very good working knowledge of English, and Thai; a knowledge in German is an asset but not required
- experience in project management and multi-stakeholder management
- managerial experience in the preparation of budgets and financial statements and familiarity with contracting and other administrative tasks of project management
- experience in the development of training and/or educational programs preferred
- good working knowledge of ITC technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office)
- willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management
- willingness to travel regularly within the country
- first team leadership experience would be an asset

This will be a fixed-term contract, starting from June 2019 and running until June 2020 with the potential of an extension.

Please submit your application and CV to [chattayada.pattaragulwanit@giz.de](mailto:chattayada.pattaragulwanit@giz.de). The deadline for applications is Tuesday, 30<sup>th</sup> of April 2019. Only shortlisted candidates will be contacted. GIZ Thailand is an equal opportunity employer and actively encourages gender diversity within the company and operations.

GIZ Office Bangkok  
Mrs. Chattayada Pattaragulwanit  
193/63 Lake Rajada Office Complex, New Ratchadapisek Road, Klongtoey, Bangkok 10110