

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand. To implement the “Climate Friendly Refrigeration and Air-Conditioning NAMA project” GIZ is looking for a Project Coordinator.

Project Coordinator

In Thailand, an estimated 20% of greenhouse gas (GHG) emissions result from the refrigeration and cooling sector. With its first Nationally Appropriate Mitigation Action (NAMA) Thailand intends to achieve a substantial GHG reduction in line with its international political commitment by increasing the energy efficiency and the climate friendliness of cooling technologies. Contracted by the NAMA Facility, GIZ supports the Thai government in this effort with a large-scale project that addresses framework conditions on the political level, technical barriers in the private sector and that works with financial institutions to establish targeted financing schemes.

The project coordinator will be responsible for the communication with the political partners and the public sector. She/he will support governmental processes within the technical and financial components of the project in close cooperation with national ministries and related GIZ projects, and advises the project team in its policy activities. The project coordinator will prepare official documents and inquiries and organize official project meetings. Ideally, she/he supports the organization of trainings and workshops and the PR strategy of the RAC NAMA project.

In close cooperation with the project director, the heads of the project components and the project team, the project coordinator will be responsible for the following tasks:

- Acts as the focal point for communication with the political partners and the public sector
- Contributes to preparation and implementation of consultation processes and project activities to provide professional advice and input to policy makers and governmental institutions
- Prepares meetings of the project's oversight board and working groups
- Prepares official documents and inquiries
- Supports the organization and facilitation of workshops, seminars and trainings
- Supports the analysis and research of official documents
- Supports public relations as part of the communication strategy
- Supports innovation and knowledge management
- Integrates results and experiences into team efforts and links with related GIZ projects in partner institutions
- Manages the tasks according to project goals, team agreements or consultations with the supervisor in a responsible and independent manner

We are looking for a candidate who preferably possesses (the equivalent of):

- Academic degree (Master or equivalent) related to the project
- Professional experience in the field of international cooperation or political communication
- Professional experience in energy related or environmental projects is an advantage
- Experience in working with national ministries is an advantage
- Experience in organizing and facilitating workshops is an advantage
- Excellent communication skills and confidence to communicate with political partners
- Fluency in oral and written English and native Thai language skills

This will be a fixed-term contract, starting as soon as possible and running until December 2019. There is a possibility of continuing beyond this date.

Please submit your application and CV to chattayada.pattaragulwanit@giz.de. The deadline for applications is Friday, November 3, 2017. Only shortlisted candidates will be contacted.

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