

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand. For the project “**Risk-based National Adaptation Plan**” we are currently looking for a Junior Advisor:

Junior Advisor

The Risk-based National Adaptation Plan (Risk-NAP) Project forms one of the core parts of the Thai-German cooperation on climate change. It aims at contributing to strengthening Thailand’s resilience to the impacts of climate change under the overall objective of integrating risk-based adaptation planning into national and subnational planning and budgeting processes. The project focuses on policy advice at the national and subnational level, climate change research, institutional and human capacity building, and the improvement of the international cooperation framework on adaptation. In this respect, the project supports its main Thai counterpart, the Office of Natural Resources and Environmental Policy and Planning (ONEP) as well as sector ministries in four key fields of action: firstly, the development of Climate Change Risk Assessments for the national and sub-national level (piloting); secondly, the refinement of the NAP document, notably through the integration of experiences gained during project implementation (i.e. mainstreaming adaptation planning into sectoral strategies and subnational development and spatial planning); thirdly, the alignment of budgeting and financing instruments to address the needs of the NAP; and lastly, the facilitation of international exchange on climate risk management and adaptation.

To support project activities in particular with regards to the cooperation with the main political partner ONEP as well as with sector stakeholders (likely in the tourism and education sectors) the project is seeking a junior advisor with the following responsibilities:

Responsibilities:

The **Junior Advisor** will support all activities in accordance with the work plan of the project.

He / She will

- Provide **administrative and logistical support** to facilitate cooperation between ONEP and the project as well as with other project stakeholders and partner agencies at the national and subnational level. This may include but is not limited to:
 - Prepare invitation letters following formal government procedures
 - Assist with the coordination, communication and outreach to relevant government and non-government stakeholders
 - Support the planning, organization and documentation of meetings, training workshops and other project activities

- Support project management and monitoring including the recording and documentation of results and the elaboration of project reports
- Assist with **technical support activities** related to mainstreaming climate risks into the policies and procedures of sector ministries and supporting cross-cutting topics as relevant to the Thai NAP. This may include but is not limited to:
 - Assist in the planning and implementation of technical support on Climate Change Adaptation for the Department of Tourism, including through participation in planning meetings, background research and coordination with government and non-government stakeholders and consultants.
 - Support the organization and implementation of trainings and participatory workshops
 - Consider and assist with creating synergies between national and subnational work streams of the project.
 - Support the planning and implementation of other work streams of the project on topics such as climate education, Monitoring and Evaluation for NAP, etc.

We are looking for a candidate who preferably possesses (the equivalent of):

- Approximately 2 years of professional work experience in a similar position or field
- At least a Bachelor's degree (preferably a Master's degree) in environmental studies, social /political sciences or a related field
- Background knowledge on climate change (science or policy) is advantageous
- Experience in project management and / or research experience in an area related to the project's requirements is desirable
- Excellent command of MS-Office
- Excellent command of Thai and English in writing and speaking; knowledge of German is an asset.

The project work plan entails regular engagement with the project partners in the subnational pilot areas including the organization and implementation of trainings and workshops. The position therefore requires occasional travels within Thailand.

This will be a fixed-term contract, starting as soon as possible and running until May 2019. As the project is likely to be prolonged, there is a good opportunity to prolong the contract accordingly.

Please submit your application and CV to chattayada.pattaragulwanit@giz.de. The deadline for applications is Friday, June 1, 2018. Only shortlisted candidates will be contacted.

GIZ Office Bangkok
Mrs. Chattayada Pattaragulwanit
193/63 Lake Rajada Office Complex, New Ratchadapisek Road, Klongtoey, Bangkok
10110