

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand.

## **Project Coordinator**

In 2017, GIZ has launched the “Academy for International Cooperation” in Bangkok (AIZ Bangkok). The Academy provides access to quality training services on international and sustainable development. AIZ Bangkok is currently implementing several capacity development projects for our clients in energy and environment sector. The projects are mainly addressing the client’s organizational development and reform processes towards more results-oriented approach for goal achievement. We are looking for a suitable candidate to take the lead in project coordination and management.

### **Responsibilities:**

- independently managing the assigned capacity development projects in accordance with the order/objectives agreed with the clients, team agreements and/or agreements with the superior
- coordinating different stakeholder interests and inputs for successful implementation for capacity development projects assigned
- providing professional advice to clients and training participants and cooperating with important stakeholders
- management of technical experts (trainer, consultants and other service providers) in the projects
- integrating results and experience into teamwork and the work of all relevant groups
- maintaining innovation and knowledge management and communication of innovations
- perform other duties and tasks at the request of the management

### **Qualifications:**

- Masters/MSc in an area related to social science, organizational development, project management, governance, public administration, development studies or other related fields
- 3-5 years’ professional experience, at least 3 years’ experience in a comparable position
- experience working in the field of energy, climate change and environment is an advantage
- conceptual thinking skills and able to structure and communicate ideas effectively
- excellent management and organisational skills
- sound understanding and experiences in results-based management, organizational capacity development, didactic and methodology in training/workshop setting, facilitation and moderation techniques and process consulting
- excellent command of Thai and English and able to communicate effectively under different contexts
- effective report writing skills in Thai and English
- good working knowledge of ITC technologies and computer applications (MS Office)
- self-motivated, excellent self-management skills and able to work well under pressure
- eager to learn and upskill by the task to be performed

This will be a fixed-term contract, starting as soon as possible and running until December 2018. There is a possibility of continuing beyond this date. Quality training and personal development measures are offered to the Project Coordinator with challenging opportunities for them to learn new tasks and skills.

Please submit your application and CV to [chattayada.pattaragulwanit@giz.de](mailto:chattayada.pattaragulwanit@giz.de). The deadline for applications is Friday, April 20, 2018. Only shortlisted candidates will be contacted.

GIZ Office Bangkok

Mrs. Chattayada Pattaragulwanit

193.63 Lake Rajada Office Complex, New Ratchadapisek Road, Klongtoey, Bangkok 10110