



LEARNING **WORLDWIDE.**

## **Learning Calendar 2016** (updated June 2016) **Academy for International Cooperation - Bangkok**

### **Personal and Social Competencies**

#### **Negotiation Techniques for Successful Cooperation (SK-HM)**

- 24-26 February
- 16-18 November

*Suitable for staff in all bands*

*Training fee: 1400 EUR (GIZ staff rate 1200 EUR)*

#### **Effective Communication and PR for Development Cooperation: How to increase project visibility and outreach (SK-BP)**

- 29 March-1 April (Eng)
- 19-23 September (Eng)

*Suitable for project staff in all bands and PR officers*

*Training fee: 1290 EUR (GIZ staff rate 1110 EUR)*

#### **Intercultural Training for GIZ NP and AMA: Peer-to-Peer learning for German and Thai Staff (IL-BN)**

- date to be confirmed

*Suitable for technical or admin staff in all bands*

*Training fee: GIZ staff rate 460 EUR*

#### **Intercultural Training Germany/ Understanding Germans and working with them (IL-BO)**

- date to be confirmed

*Suitable for technical or admin staff in all bands*

*Training fee: 620 (GIZ staff rate 530 EUR)*

### **Professional Competencies**



#### **Methodologies**

##### **Training of Trainers (MA-TT)**

- 6-10 June

*Suitable for technical and admin staff who is a trainer or responsible for implementing training*

*Training fee: 1880 (GIZ staff rate 1610 EUR)*

\*For online registration, please click the date, or [email us](#) for further enquiries.

\*\* All courses are open to general public except those indicated as "GIZ only"



### **Training of Trainers: Advance (MA-AT)**

- date to be confirmed

*Suitable for trainers with at least 2-3 years of experiences*

*Training fee: 1930 EUR (GIZ staff rate 1660 EUR)*

### **Effective Meeting/Workshop Design and Moderation Technique (MA-WM)**

- 11-15 July
- 18-22 July
- 14-18 November
- 21-25 November

*Suitable for technical or admin staff who organize workshops and facilitate discussion for results*

*Training fee: 1890 EUR (GIZ staff rate 1620 EUR)*

### **Effective Meeting/Workshop Design and Moderation Technique: Thai Language (MA-WN)**

- date to be confirmed

*Suitable for technical or admin staff who organize workshops and facilitate discussion for results*

*Training fee: 1200 EUR (GIZ staff rate 1030 EUR)*

### **Roles and Competencies in Consulting (MA-RB)**

- 22-26 August
- 29 August-2 September

*Suitable for project staff who supports and advises partners, team members and other stakeholders*

*Training fee: 2110 EUR (GIZ staff rate 1810 EUR)*



## **Finance and Administration**

### **Contract and Procurement in GIZ: Advanced Training (KQ-BC)**

GIZ only

- 6-10 June

*Suitable for GIZ contract and procurement officers who have at least 2-3 years of GIZ contract and procurement experience. Beginner is NOT advised to take this course.*

*Training fee: 970 EUR*

### **Commercial Qualification (KQ-NB)**

GIZ only

- 30 May-3 June

*Suitable for project technical or admin staff in band 5 and 6 (Band 4 also accepted) who has budget management and decision making responsibility and is not a financial manager. (Standard training for NP Band 5 and 6)*

*Training fee: 1390 EUR*

### **Understanding Finance and Administration in GIZ (MP-FB)**

GIZ only

- 12-15 July
- 18-21 October

*Suitable for project financial and administrative staff in band 2 to 4 who handle project administration and accounting on daily basis*

*Training fee: To be confirmed*

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**Winpaccs Accounting Basic Training (MP-WB)** GIZ only

- date to be confirmed

*Suitable for GIZ office staff who is a beginner in handling Winpaccs Accounting software*

*Training fee: To be confirmed*

**Winpaccs Cost Control (MP-CC)** GIZ only

- 27-29 July

*Suitable for financial & admin staff, project staff and office managers who are responsible for cost control*

*Training fee: To be confirmed*



**Climate, Rural Development and Infrastructure**

**Land Policy and Land Management (KE-LM)**

- 29 February-4 March

*Suitable for technical staff who is involved directly or indirectly in land management tasks at national, regional and/or local levels.*

*Training fee: 1690 (GIZ staff rate 1450 EUR)*

**Contract Farming (KE-CF)**

- date to be confirmed

*Suitable for technical staff who is involved in agriculture and contract farming model*

*Training fee: 1890 EUR (GIZ staff rate 1620 EUR)*

**Integrating Eco system services into development planning (IES) (KE-IE)**

- 13-15 September (tentative)

*Suitable for technical staff who is involved in Eco-system services and development planning process*

*Training fee: 1550 EUR (GIZ staff rate 1330 EUR)*

**Ecosystem-Based Adaptation (EbA) to Climate Change (KE-EB)**

- 23-26 August (tentative)

*Suitable for technical staff who is involved in EbA and Climate Change*

*Training fee: 1660 EUR (GIZ staff rate 1420 EUR)*

**Integrating Climate Change into Development Planning (KE-AK)**

- 8-11 November (tentative)

*Suitable for technical staff in Climate Change and Development Planning*

*Training fee: 1480 EUR (GIZ staff rate 1270 EUR)*

**Tackling Climate Change in Agriculture (KE-CC)**

- 10-14 October (tentative)

*Suitable for project staff who is involved in planning, implementation and/or outreach in the agriculture sector and/ or rural development*

*Training fee: 2290 EUR (GIZ staff rate 1970 EUR)*

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**The basics of biodiversity conservation for human well-being**

- 17-20 October (tentative)

*Suitable for project staff who is involved in biodiversity conservation  
Training fee: to be confirmed*



**Governance**

**Managing Urban Development and Climate Change. Strategies and Collaborative Action for Resilient Cities (GF-MD)**

- 18-21 October (tentative)

*Suitable for technical staff and policy advisers who support partners in the area of resilient urban development in the context of climate change  
Training fee: 1750 EUR (GIZ staff rate 1500 EUR)*

**Sustainable Procurement and Event Management**

- date to be confirmed

*Suitable for those who want to implement sustainability concept in procurement and event management  
Training fee: 910 EUR (GIZ staff rate 780 EUR)*

**Gender-sensitive Project Management**

- date to be confirmed

*Suitable for those who want to include gender aspect in their project management  
Training fee: to be confirmed*



**Economy, Employment and Social Development**

**Technical and Vocational Education and Training (TVET) Systems in International Cooperation (WB-BI)**

- 26-28 July

*Suitable for technical staff working in TVET  
Training fee: 1520 EUR (GIZ staff rate 1300 EUR)*

**ASEAN Economic Community Information for Agriculture Business**

- 5-7 October (tentative)

*Suitable for those promoting agriculture business and value chain in Southeast Asia  
Training fee: 1050 EUR (GIZ staff rate 900 EUR)*



**Information Technology**

**Introduction to GIZ IT Tools and Applications for Daily Management (IT-TC)**

**GIZ only**

- Date to be confirmed

*Suitable for technical and admin staff in all bands  
Training fee: 1040 EUR*

**SAP for GIZ Financial Management (IT-TB)**

**GIZ only**

- Date to be confirmed

*Suitable for technical and admin staff who use financial module of SAP  
Training fee: to be confirmed*

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## Leadership Competencies

### **BasiQ for National Personnel (FK-NT)** GIZ only

- 6-11 March
- 13-18 March
- 10-14 October

*Suitable for technical and admin staff in band 5 and 6 with management responsibility*

*Training fee: 2280 EUR (Register only via country offices through Country Directors and HRs)*

### **Leadership Foundation: Managing International Teams (LS-FB)**

- 10-13 May

*Suitable for technical and admin staff with or without leadership responsibility but need to apply leadership skills in their complex team setting*

*Training fee: 2210 EUR (GIZ staff rate 1900 EUR)*

### **Media Training for Directors (FK-MD)** GIZ only

- 8-9 September (tentative)

*Suitable for directors who need to deal with German and International media*

*Training fee: 2060 EUR*

## Management Competencies

### **Capacity WORKS: Introductory Course (CW-BI)** GIZ only

- 23-26 May
- 25-28 October

*Suitable for project staff or office staff in all bands, priority given to band 4 onwards*

*Training fee: 1830 EUR (GIZ staff rate 1570 EUR)*

### **Management Workshop – Managing Complex Projects (MP-BV)** GIZ only

- 17-21 October

*Suitable for project staff Band 4-6 with priority given to band 5 onwards*

*Training fee: 3400 EUR*

### **Results-Based Management (Thai language) (MP-RB)**

- Date to be confirmed

*Suitable for project or admin staff in all bands*

*Training fee: 1130 EUR (GIZ staff rate 970 EUR)*

### **Managing for Development Results (MfDR) (MP-BD)**

- 12-14 October

*Suitable for project staff in all bands*

*Training fee: 1850 EUR (GIZ staff rate 1590 EUR)*

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### **Managing for Development Results (MfDR): Advance (MP-MA)**

- 5-9 September

*Suitable for project staff with more than 3 years of experiences in project management*

*Training fee: 2020 EUR (GIZ staff rate 1730 EUR)*

### **Monitoring Results and Evaluation (RBME) (MP-MB)**

- 31 August-2 September

*Suitable for project staff in all bands*

*Training fee: 1770 EUR (GIZ staff rate 1520 EUR)*

### **Monitoring Results and Evaluation (RBME): Advance (MP-AT)**

- 23-27 May
- 20-24 June

*Suitable for project staff with more than 3 years of experiences in project management*

*Training fee: 1830 EUR (GIZ staff rate 1570 EUR)*

### **Managing for Sustainable Development Goals (MP-BS)**

- date to be confirmed

*Suitable for those who want to get familiarized with the SDGs and gain insights about approaches, processes and tools for aligning projects and programmes with the SDGs.*

*Training fee: 1250 EUR (GIZ staff rate 1070 EUR)*

### **Project Cycle Management with LogFrame Tools (MP-BL)**

- 19-23 September

*Suitable for those who want to deepen understanding and know-how on management with LogFrame tool and gain solid basis of project management which can be adapted to any new management approaches.*

*Training fee: 1840 EUR (GIZ staff rate 1580 EUR)*

### **Multi-Stakeholder Dialogues (MP-MS)**

- 27-29 July

*Suitable for project staff in all bands, especially senior project managers who coordinate multiple players*

*Training fee: 1400 EUR (GIZ staff rate 1200 EUR)*

### **Change Management "Understanding Organization and Supporting Change Process"**

- 10-14 October

*Suitable for project staff in all bands, especially those who closely advises partners on organizational development*

*Training fee: to be confirmed*

### **Project Acquisition and Proposal Writing Workshop (MP-BA)**

- 8-11 August
- 22-25 November

*Suitable for project staff who is responsible for project acquisition or support project development and acquisition processes*

*Training fee: 1130 EUR (GIZ staff rate 970 EUR)*

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**GIZ Corporate Knowledge (UW-CK)** GIZ only

- date to be confirmed

*Suitable for staff in band 5 and 6 (Standard training for NP Band 5 and 6)*

*Training fee: 940 EUR*

**How to communicate about GIZ to the point (UW-GP)** GIZ only  
**(Kommunikationstraining “GIZ auf den Punkt gebracht” )**

- date to be confirmed

*Suitable for staff in all bands*

*Training fee: 2030 EUR*

**Commission Management: Principles, Procedures and Instruments (MP-NA)**

- 29 August-2 September
- 5-9 September

*Suitable for project staff in band 5 and 6 (Standard training for NP Band 5 and 6)*

*Training fee: GIZ staff rate 2140 EUR*

**On-boarding for GIZ Band 4 (OB-NB)** GIZ only

- Date to be confirmed

*Suitable for staff in band 4 who newly joins GIZ*

*Training fee: 1040 EUR*

**About Us and Our Training**

We are part of GIZ's Academy for International Cooperation, providing access to high-quality training-related services in various sectors and competencies. The training is based on non-profit cost-recovery basis.

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